

READING AND WRITING - English 120-3DURATION: 17 WeeksINSTRUCTOR(S):

Advanced Credit:

Students whose preliminary reading test results and first writing assignments warrant it, will be granted advanced credit for the course. Students who have completed a similar course at the post-secondary level should consult the Co-ordinator, Language and Communication and Social Science (Ext. 204) for possible acceptance of course credit at this college.

Course Objectives:OBJECTIVES:

Upon completion of the course students will be able to:

1. Write clear, concise, grammatically correct sentences in a variety of standard sentence patterns, (ie. natural order, inverted order, split order, simple, compound, complex, compound-complex).
2. Write unified, emphatic, well-organized paragraphs embodying a number of expository techniques to serve a specific audience. (ie. process analysis, comparison and contrast, cause and effect)
3. Produce accurate summaries of the important ideas in a variety of written materials.
4. Demonstrate acquisition of vocabulary development techniques (dictionary use, context, personal glossary.)
5. Read at a level consistent with post-secondary work.

Texts:

1. Webster's New World Dictionary, Collins (Paperback)
2. The Least You Should Know About English, Form A, 2nd edition, Glazier
3. A Reader for College Writers, R.E. Loewe

Topics:

* NOTE: These topics sometimes overlap several areas of skill development, and therefore are not intended to be dealt with always in isolated learning units, nor necessarily in this order.

1. Introductory Testing

2. Review of Grammar and Spelling Fundamentals

With assistance from the instructor, students will be responsible for the on-going practice of grammar fundamentals according to their individual needs. These needs will be identified from students' writing.

3. Sentence Patterns
(As stated in the objectives)

4. Vocabulary Skills

- a) Using the dictionary.
- b) Understanding words in context.
- c) Developing a personal glossary.

5. Reading and Writing Expository Paragraphs

- a) Process Analysis
- b) Comparison and Contrast
- c) Cause and Effect

6. Reading and Summarizing

7. Reading Lab

Where pretest results indicate a need for reading development, students will be required to use materials in the Reading Lab outside of scheduled English class hours. These students will review their lab progress with their instructors on a regular basis.

Assignments and Testing

Students will be evaluated on five written and revised assignments. (3 expository assignments and two summaries)

Course objectives will be tested at mid-term and at the end of term.

Evaluation

Writing assignments will be marked A, B, C, or Revise. Assignments submitted late will be penalized.

Attendance

Regular attendance is a requirement of the course. Absences will affect your learning and your final grade. Make-up tests will be given only in cases of serious illness or emergency.